



TABLETOP EXERCISE

Date

Time

Company/Organization

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Ground Rules

- Don't fight the scenario! It is a tool to guide the discussion.
- This exercise will be held in an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond to the scenario using your knowledge of your organization's current plans and capabilities.
- Decisions are not precedent-setting and may not reflect your organization's final position on a given issue. This exercise is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve response efforts. Problem-solving efforts should be the focus.
- The Parking Lot: A place to note ideas that can be discussed at a later time.

Background

Monday, June 30, 7:30 AM

Upon arrival to the office this morning, the electricity seems to be out with the exception of some emergency lighting in the halls...

Brian, the building engineer, says that the building is experiencing a loss of power and it's not yet clear what the cause is. However, the building is currently running on backup generator power.

Sherry arrives at the office and states that other buildings on the block appear dark and seem to be without power too.

Power Disruption

Monday, June 30, 8:00 AM

Consolidated Edison (Con Edison) confirms that they are currently experiencing a massive grid outage primarily affecting the west side of Manhattan. The cause of power failure is unknown at this time and remains to be under investigation.



Considerations:

- Does the organization rely on backup power?
- How long can the organization be without power before critical functions are affected?
- With interrupted phone line service, what are the concerns regarding communication capabilities?

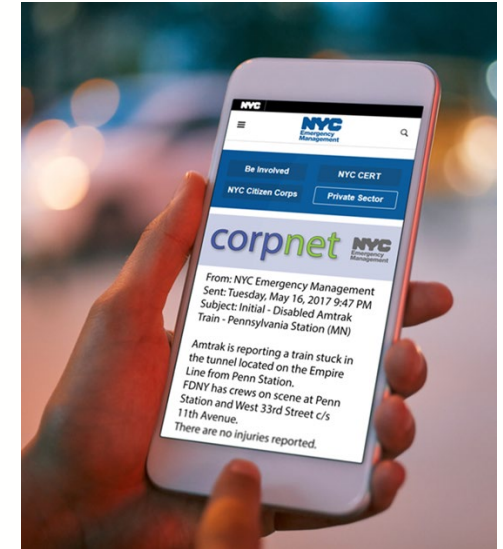
CorpNet Notification

Monday, June 30, 8:30 AM

New York City Emergency Management (NYCEM) messaging includes the following CorpNet notification:

(NYCEM ALL CALL)

- FDNY operations are ongoing.
- Con Edison reports a manhole fire occurred at the above location and impacted a transmission line. This has caused a power outage to the west side of Manhattan impacting approximately 38,000 customers including Lincoln Center, St. Luke's-Roosevelt Hospital Center, and Columbus Circle.
- MTA reports there is no disruption to train service, however, there are no operational lights at the stations.
- Port Authority reports power went out at Penn Station and was immediately restored. There are no reports of train disruptions at this time.
- There are no reports of evacuations or injuries at this time.
- NYCEM is on scene. NYCEM will activate the EOC.



ARE YOU READY?



All New Yorkers should sign up for *NotifyNYC* to receive up-to-date emergency alerts directly from NYCEM's 24/7 Watch Command.



PREPARE for a possible power outage:

- Charge cell phone batteries, gather supplies like flashlights and extra batteries.
- Limit the use of energy-intensive equipment such as washers, dryers, and air conditioners. Turn off lights/televisions when not needed.

Expanding Impacts

Monday, June 30, 9:00 AM



Considerations:

- Is the organization prepared to deal with staffing deficits related to commuting challenges?

- The MTA is now reporting that several train lines are impacted by signal light outages at Penn Station causing major delays and limited train service:
 - Expect mass transit disruptions on the A, C, D, E, F, M, I, 2 & 3 train service in Manhattan in both directions.
- The power outage is also impacting traffic signals, causing extensive traffic delays in the area of Midtown Manhattan in both directions.

Outage Update

Monday, June 30, 11:00 AM



During a midmorning press conference, Con Edison announces that they have located the source of the outage and are currently working on repairs. Estimated time of restoration to the west side of Manhattan is 8 hours.

Considerations:

- What contingency plans are in place if the power outage continues overnight? Another 24-36 hours?

Growing Concerns

Monday, June 30, 12:30 PM

- The Facilities Manager reports their concern about a delivery of products expected this afternoon that require refrigeration.
- The HR Manager reports that several staff are requesting to leave early due to commuting challenges.



Considerations:

- What are the organization's concerns at this point?
- Will the organization's supply chain be disrupted in any way? If so, how?

IN THE DARK?

AFFECTED by an outage?

- Report it at www.coned.com/ReportOutage or call 1-800-75-CONED (26633).
- Do NOT use generators indoors.
- Keep refrigerator and freezer doors closed to prevent food spoilage.
- Check on your neighbors. If someone you know uses Life-Sustaining Equipment (LSE) and needs immediate assistance, dial 911.



Moving Forward

Tuesday, July 1, 5:00 AM



- Power has been restored to the building, however...
- Con Edison has disseminated alerts requesting customers to assist in relieving stress on the electric system by:
 - Turning off non-essential electrical equipment
 - Reducing or shutting down elevator service
 - Switching to generator power prior to peak load periods

Considerations:

- How will these requests affect the organization?
- What are necessary preparations the organization must take for potential additional disruptions?

THANK YOU

For more information about the resources that NYC Emergency Management has available for organizations, please visit us at [NYC.gov/emergencymanagement](https://nyc.gov/emergencymanagement) or email us at publicprivate@oem.nyc.gov.